

**St. Andrew's United Church Williamstown**

**Agreement for use of Sanctuary Irvine Hall** (circle)

Between: \_\_\_\_\_  
(Hereinafter called the Licensee)

and Trustees and Stewards St. Andrew's United Church Williamstown.  
(Hereinafter called the Licensor)

In consideration for the donation paid and the mutual covenants to be observed and performed by each party. The Licensor and Licences agree as follows:

1. On \_\_\_\_\_; 20\_\_\_\_; between \_\_\_\_\_ and \_\_\_\_\_  
date time  
the Church agrees to permit the Licensee use of  
  
the Church Sanctuary and/or Irvine Hall (circle as required)
2. Cost recovery donation to be paid by Licensee \$ \_\_\_\_\_
3. The Licensee is restricted to the use of the Sanctuary and/or Hall (circle as required) for the purpose of  
  
\_\_\_\_\_
4. The Licensee:
  - a. shall indemnify the Church from all costs or claims arising from any default by the Licensee or his/her guests.
  - b. shall at the option of the licensor provide the licensor with proof of liability insurance in the amount of \$\_\_\_\_\_ showing the licensor and licensee as insured.
  - c. shall do nothing on/in the premises which will cause the rate of insurance on the Churches property to be increased or jeopardized.
5. The Church:
  - a. will not be liable for any loss or damage of the Licensee arising from the Licensee's use of the Sanctuary/Hall.
  - b. will not be liable for any loss or damage to the Licensed area caused by the operations of the Licensee.
6. The Licensee agrees:
  - a. to pay the agreed upon contribution in accordance with this agreement.
  - b. to return the licenced area in a clean and tidy condition and repair any damage caused to the premises during its use gby the licensee to the satisfaction of the licensor.
  - c. to wash all dishes and utensils used at the function.
  - d. not to make any alterations to the Sanctuary/Hall.
  - e. not to serve or permit the use of alcohol on the premises.
  - f. to use the facilities as non smoking
  - g. to comply with all applicable laws, by-laws and regulations that may apply.
7. Either party to the license may upon 30 days notice terminate this agreement.
8. This agreement is not transferable.

Licensee: Dated: \_\_\_\_\_  
Signed: \_\_\_\_\_  
Name: \_\_\_\_\_ (printed)

Church: Dated: \_\_\_\_\_  
Signed: \_\_\_\_\_  
Name: \_\_\_\_\_ (printed)  
Position: \_\_\_\_\_